

Preparing the Sustainable Community Strategy 2011/2014

Key activities and timetable

| Stage | Activity | When |
|-----------|---|--|
| A. | Agree the approach and timetable for the documents preparation | LSP to agree approach and structure in April . |
| B. | <p>Review existing available evidence, talk to partnerships, refresh priorities and carry out a gap analysis– agreeing what we want to consult key stakeholders about</p> <ul style="list-style-type: none"> - Gathering evidence about the existing issues from desk based research and preparing area profiles of communities, as a starting point; - Inviting existing key partnerships and lead officers to contribute views on present (existing activities) and future issues (using their existing strategies as a starting point to gauge future activities) - Setting out the basis of stakeholder consultation; - Preparing a consultation document; - Identifying opportunities for joint consultation work, such as LDF | <p>Consultations with key partnerships to take place between May and June.</p> <p>Consultation draft prepared in July.</p> <p>LSP to agree timetable and consultation draft in July.</p> |
| C. | <p>Consultations with stakeholders – reaching out beyond the key partnerships to CVS groups and to individual community influencers</p> <ul style="list-style-type: none"> - Circulation of consultation draft / area profiles, inviting responses - LSP Breakfast Stakeholder Event for community/voluntary sector groups; - Area Committees set up workshops for local people to identify local priorities; - Use existing groups e.g. Parish Councils, Neighbourhood panels etc - Preparing findings of responses to consultations; | <p>Consultations with stakeholders to take place between August and October.</p> <p>LSP to consider summary of findings in November</p> |
| D. | <p>Considering findings of consultations – deciding on issues to be included in strategy.</p> <p>LSP Board members take an overview of evidence about local need, existing activity, future planned activity, choosing the issues to include in the strategy and identifying where additional interventions are required. Clear direction will be needed to draft final strategy.</p> | <p>First draft strategy prepared in December</p> <p>Final draft strategy prepared in January</p> |
| E. | Agreeing final draft of the strategy, including developed responses to the issues. | <p>Final draft strategy agreed by LSP in February.</p> <p>Strategy formally endorsed by each partner by April.</p> <p>Strategy published in June.</p> |